

# CHECKLIST FOR NEW STUDENTS USING VA BENEFITS

- Apply to Crowder College at <http://www.crowder.edu/>
- Pay \$25 Application Fee
- Apply for VA Benefits <https://www.ebenefits.va.gov/>
  - Have your DD214 and banking information available when applying
  - Print a copy of your confirmation number (print screen) and submit to the Veteran Services Coordinator ★
- Turn in **Official and Final Transcripts** to the Records office:
  - **Official and Final** High School or GED/HiSET - submit during your first semester
  - **All Official and Final** Previous Colleges (including Air Force Community College) – submit during your first semester †
    - *Unofficial may **only** be used for your first semester – submit a copy to the Veteran Services Coordinator ★*
  - Joint Services Transcript – submit during your first semester
- Complete the Wonderlic Test or submit ACT scores – complete before enrolling in your first semester (if applicable)
- Complete the FAFSA (Free Application for Federal Student Aid) <https://fafsa.ed.gov/>
- Meet with an Advisor to Enroll in Classes ★†
- Turn in documentation to Veteran Services Coordinator
  - Certification of Eligibility (COE) letter or print from your eBenefits account (NOBE does not count)
  - Member 4 long copy of DD 214 (if applicable)
  - Completed RVAC (Request for VA Certification)– after enrollment **each** semester ★†
  - Crowder College Veterans Orientation Form
- Take your Crowder student ID picture and activate card
- Get your books - purchase or charge to your student account (may require a **completed** payment arrangement in place – VA, Fin. Aid, etc.)
- CH. 30, 1606, or 1607 - Certify your attendance on the last day of every month to VA at 1-877-823-2378 or <https://www.gibill.va.gov/wave/index.do>
  - ★ *Must complete/submit before your first semester classes are certified to VA*
  - † *Must complete/submit before any future semesters are certified to VA*