



# CROWDER COLLEGE



Associate of Arts

## BUSINESS ADMINISTRATION

### **Business Administration Program**

If you are interested in pursuing a career in the business field and plan to pursue a four-year business degree, see us for your first two years in Business Administration!

This program provides students with a broad survey of general education and business courses along with the opportunity to focus on specific areas of interest. Crowder's Associate of Arts in Business Administration will provide a quality education for students interested in transferring to a four-year institution for a bachelor's degree in business, prepare students for responsible entry-level employment in the business arena immediately following graduation, and/or provide continuing education opportunities for those already working in business and industry.

Students may study full-time or part-time. Business Administration students, who cannot attend college during the week at one of our eight campus locations, can complete the entire degree ONLINE!

### **Program Outcomes**

- Use technology and software applications appropriate to business
- Apply basic accounting and economic principles
- Prepare basic financial statements
- Explore business operations and refine your decision-making and problem-solving skills
- Demonstrate critical thinking and communication skills

### **Potential Careers:**

- Accounting
- Banking
- Economics
- Finance
- Human Resource Management
- International Business
- Logistics
- Management
- Marketing

### **Salary**

For salary and wage information, visit [missourieconomy.org](http://missourieconomy.org) or [bls.gov](http://bls.gov)

### **Contact**

Kali Bard  
*Business Division Chair*  
417-455-5503  
[KaliBard@Crowder.edu](mailto:KaliBard@Crowder.edu)

# BUSINESS ADMINISTRATION

## SUGGESTED PLAN OF STUDY

The Crowder College A.A. Business Administration program is designed for the student who plans to earn a business-related baccalaureate degree at a four-year college or university. Many of our graduates successfully transfer to four-year colleges.



### FIRST YEAR

#### First Semester (fall)

BSAD	150	Introduction to Business	3
BSAD	125	Computer Applications	3
COLL	101	College Orientation	1
ENGL	101	English Composition I	3
MATH	111	College Algebra*	3
COMM	104	Fundamentals of Speech*	3
<b>TOTAL HOURS</b>			<b>16</b>

#### Second Semester (spring)

ENGL	102	English Composition II	3
HIST	106	US Hist. – OR – PLSC 103,104	3
PE	113	Lifetime Fitness	2
		Appr. Biological Science Course	5
		Approved Business Elective	3
<b>TOTAL HOURS</b>			<b>16</b>

### SECOND YEAR

#### Third Semester (fall)

ACCT	201	Principles of Accounting I	3
ECON	201	Principles of Economics I	3
		Approved Literature Course	3
		Appr. Physical Science Course	5
<b>TOTAL HOURS</b>			<b>14</b>

#### Fourth Semester (spring)

ACCT	202	Principles of Accounting II	3
ECON	202	Principles of Economics II	3
		Approved Business Elective	3
		Approved Fine Arts Course	3
		Approved Humanities Course	3
<b>TOTAL HOURS</b>			<b>14</b>

**TOTAL HOURS REQUIRED 61**

**For current catalog, visit [www.Crowder.edu/Academics/Course-Catalogs](http://www.Crowder.edu/Academics/Course-Catalogs).** This Suggested Plan of Study is based on course offerings at the Neosho campus and online. Adjustments in scheduling may need to be made based on other campus course offerings. This is just one possible plan. The length of time to complete the program may vary for each student. In addition, based on placement results, individuals may need to take additional courses for academic remediation.

### Getting Started

- **Complete an Application for Admission**—\$25 application fee must accompany your application. Applications may be completed online by clicking the **Apply Now** link at [www.Crowder.edu](http://www.Crowder.edu).
- **Take a Placement Exam**—(COMPASS or ACT) COMPASS is a computerized placement exam that will help your academic advisor place you in the correct English, Reading and Math classes. Call 417-455-5433 or any off-campus site to schedule a testing time. For more information concerning COMPASS, please visit our website.
- **Review the Schedule of Classes**—This will give you a chance to become familiar with the types of classes Crowder College has to offer. Check out the Course Schedules under the Academics tab on the “My Crowder” link at [www.Crowder.edu](http://www.Crowder.edu).
- **Enroll During Open Enrollment**—Check the website or Announcements for current dates.
- **Provide Your Academic History** -Have your high school transcript or GED scores, plus any previous college transcripts, sent to our Records Office.
- **Make Payment Arrangements**—Payment arrangements must be made by the first day of regular enrollment: cash, payment plan, scholarship, or financial aid. Apply for financial aid online at [www.fafsa.gov](http://www.fafsa.gov), Crowder College School Code: 002459. All A+ Program and CAMP students must complete the FAFSA.
- **Financial Aid**—Various forms of financial aid are available to qualified students including scholarships, loans and grants. Scholarship information and applications are available on the Crowder College website: [www.crowder.edu](http://www.crowder.edu). Students may complete the Free Application for Federal Student Aid online at: [www.fafsa.gov](http://www.fafsa.gov)